

# Sunset Mesa Parent Association (SMPA)

## Officer Position: Recycling "Green" Committee



### OBJECTIVE

Encourage the recycling of all materials accepted by the City of Albuquerque.

### RESPONSIBILITIES

- ✿ Emptying all 16 blue recycling bins on 2 campuses (North and South) into the main turquoise City of Albuquerque bin located on North Campus once to twice weekly. The City picks up recyclables every Tuesday or Wednesday morning.
- ✿ Answering staff questions regarding recycling and reducing the amount of trash produced in classrooms is also part of this position.
- ✿ Obtain trash bags, replace or add recycling bins as necessary. 33-gallon drawstring bags work best and are only used to transport South Campus recyclables to the City bin. All North Campus bins are unlined

### COMMUNITY SUPPORT

- ✿ Recommend having at least one volunteer from each campus to monitor and collect bins each week. Use of Sign Up Genius is recommended for volunteer coordination.
- ✿ Request parent involvement to encourage recycling in each classroom, decorating a box for classroom use, and using reusable containers for lunches and snacks, etc. is also beneficial.

### FINANCIALS

- ✿ Currently the monthly fee for the City recycling bin is paid for by the school.
- ✿ Funds are needed on occasion for trash bags and actual (or larger) recycling bins in each classroom. Recycling supplies are paid for out of the SMPA general fund.

### IMPORTANT DATES

- ✿ The City of Albuquerque empties the large bin every Tuesday or Wednesday morning.
- ✿ Classroom and common area recycling bins are emptied at least once weekly.

### CONTACT INFO

Coordinate with the SMS office to send out information to the parent community as appropriate.

Coordinate with Mr. and Mrs. Mask for any recycling concerns on North Campus and MaryHelen Jordan on South Campus.

