



Sunset Mesa Parent Association (SMPA) Officer Position: Community Outreach



OBJECTIVE

- Support the local Albuquerque community by hosting SMS sponsored food, clothing, or other campaigns to help others in the surrounding area.

RESPONSIBILITIES

- Each semester the Community Outreach committee hosts 2 drives supporting a local need
 - “Giving 5” takes place in December where 5 charities are selected such as Ronald McDonald House, UNM Children’s Hospital, Roadrunner Food Bank, and/or KOAT Channel 7 KOATS for kids.
 - Each Campus is requested to donate 1, 2, 3, 4, or all 5 of the following: books, toys, warm blankets, coats, monetary donation and/or canned food.
- Events are coordinated by labeling and wrapping boxes for both North and South Campus, obtaining and distributing donations.
- Typical events such as “Giving 5” and a “Spring Clean” household goods, toys and clothes drive are each held once a year in the fall and spring semesters.

COMMUNITY SUPPORT

Community support for volunteering time and donations is requested as needed. Coordination with the SMS Office on South and North Campus is required for email communication with the parent community.

FINANCIALS

Food and item donations to support each drive is requested from the SMS community as appropriate to facilitate each event.

IMPORTANT DATES

Events

- “Giving 5” - December
- “Spring Clean” ~March or April

ADDITIONAL INFO

Coordinate with the SMS Office to send emails to the parent community as appropriate.

