



Permission to Release School Records

Parents or Guardians: Please return this form to Sunset Mesa School.

Student's Name

Grade

I grant permission to: _____

Current School

Street Address

City

State

Zip

Contact Person _____

School Phone _____

School Fax _____

to release a copy of my child's school records, which may include the following information:

- Cumulative School Records (report cards and attendance records)
(K) current year, (1st) current year and previous year, (2nd- 5th) current year and previous two years
- Standardized Achievement Test Scores
- Diagnostic and Evaluation Reports
- Immunization Records

Schools: Please email, fax or mail student records to:

Mail: Director of Admission
Sunset Mesa School
3020 Morris NE, Albuquerque, NM 87111

Email: Admissions@Sunset-Mesa.com

Fax: 505.298.6132

Signature of Parent or Guardian _____

Date _____

Sunset Mesa Schools, Inc. is accredited by the National Independent Private Schools Association, the National Council for Private School Accreditation, and the New Mexico Public Education Department and welcomes applicants regardless of their race, creed, color or national origin.