



South Campus Afternoon Daycare Reservations (2019 - 2020)

The preschool daycare is limited in the number of students who can attend the afternoon program. We will give our families who work extended hours first priority in accommodating their childcare needs.

- Families who work extended hours and use the daycare on a regular basis should complete the following reservation form. This reservation will suffice for the entire school year unless changes in your schedule occur. We ask that you please inform the office if your child is sick or away from school so we can make that spot available for another child.
- Once we receive these reservations, then we will offer the remaining available spaces for the children who occasionally use the afternoon daycare. Those families may call the South Campus office on the day they wish to reserve to see if there is space available. Those spots will be available on a first come, first serve basis. If you make a reservation and do not cancel on the days you do not use it, you will be charged for the time reserved.
- If you do not have a reservation please arrange for someone to pick up your child between 2:50 and 3:00 from the classroom.
- After school classes are available and are an excellent way for you to extend your child's day. These classes are filled on a first come, first served basis.

Reservation Form for South Campus Afternoon Daycare

Our family works extended hours (past 3:00 PM.) and requires daycare on a regular basis for:

(Child's name) _____ on the following days and times
each week of this school year:

_____ Monday 3:00 PM to _____ PM

_____ Tuesday 3:00 PM to _____ PM

_____ Wednesday 3:00 PM to _____ PM

_____ Thursday 3:00 PM to _____ PM

_____ Friday 3:00 PM to _____ PM

Please note:

- Separate reservations will be required for all families when daycare is available on days that school is not open
- Return this form to the South Campus Office.